



Executive Board Member

Board Member skills

An EONS Executive Board member should:

Responsibilities of the Role

In addition to the core Executive Board Member responsibilities, the Board member is required to:

- be a nurse collaborating with people affected by cancer, preferably trained to Masters level with a minimum of five years oncology nursing experience,
- demonstrate evidence of leadership within a national oncology nursing society or other appropriate organisation,
- have a proven track record of excellence in their field,
- have an ability to communicate effectively in English; both verbally and in writing,
- be ready to donate time to EONS work without financial recompense, however, can act as remunerated consultant within EONS project,
- act as a responsible Board Member as required by the law governing Belgian non-profit organisations, such as attend most board meetings each year and represent the organisations when needed,
- ensure they have sufficient time, skills and willingness to effectively deliver their role.

Responsibilities of the Role

Within the term of the office, every EONS Executive Board member is required, as part of the role, to:

- engage in the development and delivery of the strategic aims of the Society,
- engage in the development and delivery of the financial planning of the Society,
- chair in at least one working group,
- attend and participate in all Society governance meetings i.e. Executive Board, Advisory Council and General Meetings,
- attend EONS annual congresses and other events,
- ensure that the interests of the organisation are represented at external meetings where the Board Member is representing EONS,
- act as a liasion between the EONS national membership organisation appointed by the Executive Board,
- protect EONS intellectual property.

Board members may take on other projects and tasks as they become available and as consistent with their personal skills, time and needs.

Mandatory Board Roles

The allocation of mandatory roles (treasurer, board secretary, working group chair) will be decided within the Executive Board at the first meeting after the election of a new board member. Board role descriptions may be changed to best fit the Board Member's skills/needs. Re-allocation of the mandatory role to another board role is possible during the Member's term. At the end of the term of office the Member may step down if desired or be re-appointed to the role. Any changes require Executive Board approval.

Reimbursement Arrangements

The role of Executive Board member is a voluntary one and is not, therefore, remunerated (paid). In line with the EONS Travel Policy the cost of travel, accommodation and reasonable 'out-of-pocket' expenses incurred as a direct consequence of their role as an Executive Board member will be refunded on receipt of a properly completed expense form within 3 months after the event.