



***Draft Minutes – EONS GENERAL ASSEMBLY***

***Date: Monday 13 June 2022 18.00-20.00 PM CET***

***Location: online meeting***

**MINUTES Draft**

**Present:**

Johan de Munter (JdM)	President
Virpi Sulosaari (VS)	President-Elect
Matt Fowler	Board member (Board Secretary/Communication)
Andreas Charalambous (ACh)	Board member
Wendy Oldenmenger (WO)	Board member, Treasurer
Merel van Klinken (MvK)	Board member
Nikolina Dodlek (ND)	Board member YCN
Lena Sharp (LS)	EONS Senior Board Advisor-Advocacy
Richard Kelly (RGK)	EONS COO
Rudi Briké (RB)	Coordination and Membership Manager

***Also:***

Twelve representatives of the National Oncology Nursing Societies and 9 EONS individual members.

***Acronyms:***

<i>Working Group</i>	<i>WG</i>
<i>Task Group</i>	<i>TG</i>
<i>European Cancer Nursing Day</i>	<i>ECND....</i>

***Part 1- EONS business***

**Item 1 Welcome**

JdM welcomed the participants to the General Assembly. Apologies were received from Wendy McNally, (WMC-EONS Board member Education WG) and Amanda Drury (AD, EONS Board member Research WG). JdM presented an overview of the draft agenda of the meeting.

**Item 2 Minutes of the previous meeting:**

The members approved, and the President signed the minutes of the previous online General Meeting held on Tuesday 8 June 2021.

**Item 3 Introduction of Richard Gordon Kelly, new EONS COO**

JdM welcomed RGK as the new EONS COO who shortly introduced himself to the meeting participants.

**Item 4 Presentation of the 2021 Audited Accounts**

WO expressed her thanks to Anne Revell, EONS Finance and HR Manager for her input and support as Finance Manager and to RK for his involvement as EONS COO.

RK provided an overview of the Finances in brief and the 2021 Sources of income, stressing the fact that most of the income is coming from Projects and EONS 14 Symposia support.

RK provided an outline of the budget spent against actual spending in 2021, highlighting the fact that across most of the budget lines EONS is underspend, except for Professional fees and Office costs.

JdM invited the meeting participants to approve the 2021 Audited Accounts via the Mentimeter App.

Results are available under item 8.

#### **Item 5 EONS COO Confirmation**

JdM informed the meeting participants that the necessary documents have been approved by the Board and lodged with the Moniteur Belge completing the process of formally registering Emma Woodford's departure and RK appointment. As a result, RK is now empowered fully in accordance with Belgian governance protocols to perform the duties associated with the day-to-day running of the not-for-profit organisation.

JdM invited the meeting participants to approve the appointment of RK as EONS COO.

Results are available under item 7.

#### **Item 6 WG chairs presentations**

##### *Communication*

MF informed the meeting participants that Kristina Ollauson and himself have been confirmed as chairs of the Comms. WG. MF pointed out that some of the current members will be leaving and that in due time different calls will come out for new members. He provided a short outline of actions to come such as building a closer working relationship with other WG's about Comm's projects, an action plan to build a closer relationship with National Oncology Nursing Societies, producing a number of short video's, highlighting a day in the life of a cancer nurse. There is also the plan to review/update the EONS Survey.

##### *Advocacy*

LS, chair of the Advocacy WG, informed the meeting participants that three new members joined the WG, and those two members will be leaving. LS highlighted the different activities that are in process such as the *Cancer Prevention Plan*, the *EONS Workplace Accreditation* where pilot studies are planned to take place in hospitals in Sweden, Belgium, and the Netherlands. The launch of the Accreditation Programme will take place in May 2023 during ECND. EONS is one of the key contributors related to EU initiative *Developing Guidelines for safe handling of hazardous cancer drugs* and LS highlighted the important impact on the safety for nurses and patients. Related to the *EONS Cancer Nursing Index*, LS invited the meeting participants to join in a Survey.

##### *Research*

ND presented the Research WG on behalf of AD and Gregorios Kotronoulas, Research WG chairs. ND informed the meeting participants that the *EONS PhD Research Workshop* took place in Barcelona, Spain and that this was a considerable success. There will be a *Research Proposal Workshop* planned in 2023. The call for the *Early Career Research Award* is now open and ND pointed out that the applications for the *Novice Research Dissemination Award* are currently under review.

WO invited the meeting participants to participate in a survey for patients with advanced renal cancer or advanced liver cancer.

##### *Education*

Celia Diez de los Rios (CDR) informed the participants about the current members of the WG and provided an overview of current activities. The update of the *EONS Cancer Nursing Education Framework* is in its final phase and translations are ongoing. CDR pointed out that the Framework will also be translated in Croatian. The call for the *ESO-EONS Masterclass* scheduled to take place in September 2022 in Barcelona, Spain, is now closed and applications are now being evaluated. CDR also highlighted the *European College of Cancer Nurses* and the planned

education on *Advanced Breast Cancer for Nurses*, in collaboration with the Research WG and the *Early Breast Cancer webinars*.

*Young Cancer Nurses (YCN)*

ND, YCN Chair, updated the meeting participants about the ongoing tasks and activities within the YCN Network. There are the monthly blog posts, the August Twitter chat. ND highlighted the fact that the YCN are very actively involved with the different EONS projects related to ECCN, the update of the EONS Framework and the EONS15 Congress.

JdM expressed his thanks to all the EONS WG's members and chairs for their important work and input.

**Item 7 Voting results**

*2021 Audited Accounts:*

12 Society delegates and eight individual members submitted their vote with unanimous yes to accepting the Audited Accounts.

The 2021 Audited Accounts are herewith accepted.

*COO confirmation:* 12 Society delegates and eight individual members submitted their vote with unanimous yes to accepting the COO confirmation

The appointment of the EONS COO is herewith accepted.

**Item 8 2022-2023 Highlights**

*-18 May 2022, ECND, Zagreb, Croatia*

JdM highlighted the Round Table meeting with policy makers and Croatian Nurses which was highly successful and the ECND event itself which was highly appreciated by the participants.

JdM referred to the video message from EC Commissioner for Health and Food Safety, Stella Kyriakides which can be watched at the EONS You Tube Channel. JdM pointed out that we need to reflect on the location of the 2023 ECND event and he invited the meeting participants to send in proposals.

*-EONS15 at ESMO 2022*

RK informed the participants that 118 abstracts have been received. The EONS15 Congress registration is open and available at the EONS website.

*-13<sup>th</sup> ESO-EONS Masterclass, 23-27 September 2022, Seva, Barcelona, Spain.*

The call for the ESO-EONS Masterclass scheduled to take place in September 2022 in Barcelona, Spain, is now closed and forty-three applications have been received which are now being evaluated.

*-Cancer Nursing Fund*

JdM informed the meeting participants about the Cancer Nursing Fund as a unique opportunity to support cancer nurses in Europe. Thanks to the CNF, EONS provided support to nurses to register for the EONS14 Congress and ECND 2022. He welcomed the participants to provide a donation or to look for sponsors. WO informed the participants that through the CNF, grants are available to cover fifteen EONS15 registrations and applications are now open.

**Item 9 Close of the meeting**

JdM closed the 13 June 2022 General Assembly, thanking all the participants for attending and for providing their input and looking forward to seeing each other in Paris at the EONS15 Congress.

Signed:

Date:

*The presentations made during the meeting are available on the EONS website.*